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Your guide to loss and recovery

Cost of Administration

The personal representative (PR) and attorney need to keep detailed hourly records of everything they do regarding the estate, and costs are no exception. A detailed record of all invoices received and payments made is critical to ensure the proper handling of the estate. Possible costs of administration include attorney's fees, filing fees, and the payment to the PR.

Description	Amount	Date Paid and Check #

The contents of this checklist are intended to provide helpful suggestions to a family member or other survivor who has assumed the duties of concluding the affairs of a loved one/decedent. The list is not intended to be exhaustive. It is not intended to provide legal or financial advice nor to be relied on in lieu of such services. If you have specific questions relating to an estate you are handling, you may find it helpful to consult with a probate attorney or financial professional.